



## POSITION AVAILABLE

**Job Title:** Packer  
**Department:** Packing  
**Reports To:** Packing, Loading & Warehouse Manager  
**FLSA Status:** Non-Exempt  
**Union Position:** Yes  
**Shift:** 3<sup>rd</sup> Shift  
**Rate/Hour:** \$29.18

### SUMMARY:

Responsible for activities associated with the safe and efficient operation of the packing and loading operation in the plant to ensure compliance with all applicable legal and regulatory requirements in accordance with established company policies and procedures while maintaining the highest level of safety, quality, and productivity.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

Responsible for the safe and efficient operation of the packing equipment in the facility. Various tasks that may be required: Running the packers, taking out samples, setting up packers, general maintenance, setting up ink jet coders, and daily sanitation. Performs safe and efficient work that maintains the facility in a sanitary and organized condition within the GMP guidelines. Other duties as assigned.

### LANGUAGE SKILLS

Capable of following and communicating written and verbal instructions in English. Must have the ability to read, analyze, and interpret memos, general business periodicals, technical procedures, or governmental regulations. Must have the ability to write in English and complete reports.

### MATHEMATICAL SKILLS

Ability to work with mathematical concepts and apply concepts such as addition, subtraction, multiplication, and division and apply them to the various applications involved in everyday operation of the plant.

### EDUCATIONAL REQUIREMENTS

High School diploma equivalency. Must be able to read and comprehend written instructions. This individual should have some computer training as this job does require the daily use of a computer.

### PHYSICAL REQUIREMENTS

Works in an environment that contains various amounts of dust in the atmosphere related to



wheat and rye grain milling. Must be able to climb stairs and ladders, and various other activities such as repeated bending, kneeling, and climbing. Occasionally may be required to lift up to 50 lbs.

#### **REASONING ABILITY**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instruction in mathematical or diagram form and deal with multiple situations at any given time.

#### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those that must be met by an employee successfully performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work environment is a plant manufacturing facility. However, frequent contact with operational aspects of the plant site is essential when performing the duties of this job.

#### **FOOD SAFETY / SECURITY REQUIREMENTS**

The Company is committed to producing and delivering defect-free products. To ensure this, all employees are required to be trained in and adhere to the Good Manufacturing Policies set forth by the Company as they pertain to personnel practices, equipment, and facilities. It is also vital that all employees be aware of their work environment and prevent any accidental or intentional adulteration of products produced at this facility.

#### **SAFETY**

While performing the essential job functions it is the expectation of the employee to work in a safe manner and follow company policies regarding safety. It is the expectation and responsibility of the employee to report any and all injuries immediately to their supervisors and to report to supervision any safety situation that the employee feels is substandard and poses a risk for employee injury, property damage or loss.